

## 2019 COURSE INFORMATION, FEES AND CHARGES

All prices are quoted in Australian dollars  
**MINIMUM AGE FOR ALL COURSES: 18 YEARS OLD**

| COURSES  | Minimum Enrolments  | Campus                                   | Timetable         | Fees           | Start Dates  |
|--|---|--|-------------------|----------------|--|
| <b>GENERAL INTENSIVE ENGLISH</b><br>20 hrs/per week<br>CRICOS CODE 054514E   | 2 weeks   | <b>Sydney<br/>Melbourne<br/>Brisbane</b> | Day<br>Evening    | \$380 per week | <b>Every Monday</b><br><b>Preferred start date</b><br>2 Jan, 11 Feb, 25 Mar, 6 May,<br>17 Jun, 29 Jul, 9 Sep, 21 Oct |
| <b>PREPARATION COURSE FOR THE INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS)</b><br>20 hrs/per week<br>CRICOS CODE 062241C                          | 2 weeks   | <b>Sydney<br/>Melbourne<br/>Brisbane</b> | Day<br>Evening    | \$380 per week | <b>Every Monday</b><br><b>Preferred start date</b><br>2 Jan, 11 Feb, 25 Mar, 6 May,<br>17 Jun, 29 Jul, 9 Sep, 21 Oct |
| <b>ENGLISH FOR ACADEMIC PURPOSES (EAP)</b><br>20 hrs/per week<br>CRICOS CODE 058166K   | 6 week block  | <b>Sydney<br/>Melbourne<br/>Brisbane</b> | Day<br>Evening    | \$380 per week | 2 Jan, 11 Feb, 25 Mar, 6 May,<br>17 Jun, 29 Jul, 9 Sep, 21 Oct   |
| <b>PREPARATION COURSE FOR THE CAMBRIDGE EXAMS</b><br>20 hrs/per week<br>B1 Preliminary (PET)<br>B2 First (FCE)<br>C1 Advanced (CAE)<br>CRICOS CODE 069284M | 10-12 weeks   | <b>Sydney<br/>Melbourne<br/>Brisbane</b> | Day<br>Evening    | \$380 per week | 2 Jan-8 Mar (10 weeks)<br>11 Mar-31 May (12 weeks)<br>17 Jun-23 Aug (10 weeks)<br>9 Oct-29 Nov (12 weeks)            |
| <b>ENROLMENT FEE</b>   | Student Visa \$200  |  | Other Visas \$150 |                |  |
| <b>MATERIAL FEES</b>   | \$60, 1 - 6 weeks<br>\$10 per week thereafter   |  |                   |                |  |
| <b>OVERSEAS STUDENT HEALTH COVER (OSHC)</b>  | Single: max of \$43 per month if ELSIS only.<br>Package courses are for the full duration of the package and will result in a higher fee. |  |                   |                |  |

### Accommodation & Airport Pick-up

#### Price Lists: Accommodation and Airport Pickup

EL SIS uses an external partner "2Stay" for accommodation placement and transfer service. Please contact 2Stay directly to access these services. [www.2stay.com.au](http://www.2stay.com.au)

#### Homestay Plus

|                             |  |
|-----------------------------|--|
| Accommodation Placement Fee | \$280 per person (non-refundable)                |
| Single Room                 | \$305 per week (SYD/MEL)<br>\$285 per week (BNE) |
| Minimum Deposit             | 2 Weeks rent                                     |
| Airport Pickup              | \$121 per way                                    |

#### CozyStay Student Residence

|                             |   |
|-----------------------------|---|
| Accommodation Placement Fee | \$250 per person (non-refundable)             |
| Single Room                 | \$385 per week (SYD/MEL) \$290 per week (BNE) |
| Double/Twin Room            | \$235 per week (SYD/MEL) \$214 per week (BNE) |
| Minimum Deposit             | 4 Weeks rent                                  |
| Airport Pickup (Compulsory) | Free  |
| Blanket (Purchased)         | \$40  |
| Heater (Rented)             | \$5 per week                                  |
| Fan (Rented)                | \$5 per week                                  |

## Student details

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Family Name(s): \_\_\_\_\_

Marital Status:    Single            Married            Divorced            Apply from    onshore            offshore

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender:            Male            Female

Passport N°: \_\_\_\_\_ Nationality: \_\_\_\_\_

Address (home country): \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Email : \_\_\_\_\_

Address in Australia (if known): \_\_\_\_\_

\_\_\_\_\_ Mobile: \_\_\_\_\_

## Course details

**EL SIS course options:** General Intensive English (GE), IELTS Preparation (IELTS), English for Academic Purposes (EAP), and Cambridge Exam preparation.

|                        | Course Name | SYD | MEL | BRIS | Timetable Preference* | Study Break** | Start Date   | Weeks |
|------------------------|-------------|-----|-----|------|-----------------------|---------------|--------------|-------|
| 1 <sup>st</sup> course | _____       |     |     |      | Day                   | Evening       | ___/___/20__ | ___   |
| 2 <sup>nd</sup> course | _____       |     |     |      | Day                   | Evening       | ___/___/20__ | ___   |
| 3 <sup>rd</sup> course | _____       |     |     |      | Day                   | Evening       | ___/___/20__ | ___   |
| 4 <sup>th</sup> course | _____       |     |     |      | Day                   | Evening       | ___/___/20__ | ___   |

\*The Day timetable consists of morning and afternoon  
Timetables will be allocated when placement test has been completed at ELSIS  
There is no guarantee of timetable preference.

\*\*Study break is available for standalone GE or IELTS only. To be eligible,  
student must have ONE GE or IELTS CoE.

### Start Dates

- General Intensive English and IELTS students commence every Monday excluding public holidays, (see important dates).
- Cambridge Preparation Courses and English for Academic Purposes commence on specific dates. Please check the dates on page 1.
- To enter ELSIS courses, students must successfully complete a Pre-Entry English Language Test

## Important dates

### 2019 Public Holidays:

|                       |            |   |  |
|-----------------------|------------|---|--|
| New Year's Day        | 01 January | Queen's Birthday (NSW/VIC)                | 10 June                                |
| Australia Day Holiday | 28 January | Royal Queensland Show (QLD)               | 14 August                              |
| Labour Day (VIC)      | 11 March   | Friday before the AFL Grand Final (VIC)   | 27 September                           |
| Good Friday           | 19 April   | Labour Day (NSW) / Queen's Birthday (QLD) | 07 October                             |
| Easter Monday         | 22 April   | Melbourne Cup (VIC)                       | 05 November                            |
| ANZAC Day             | 25 April   | EL SIS Christmas Holiday                  | 23 December 2019 to<br>03 January 2020 |
| Labour Day (QLD)      | 06 May     |   |  |

A full week's tuition is payable for weeks comprising public holidays, no refunds will be offered due to shortened weeks.

## Agent information

Did an agent assist you with the enrolment?    Yes            No

Agency Name: \_\_\_\_\_

What is the name of the counsellor? \_\_\_\_\_

Email: \_\_\_\_\_

Agent Stamp

## Visa and Insurance details

Put a tick ( ✓ ) in the box for the Visa you will study with:

Student      Visitor (Tourist)      Working Holiday      Other \_\_\_\_\_

If you are travelling on a Student Visa, the Australian Government requires you to have Overseas Student Health Cover (OSHC).

Do you require OSHC:      Yes      No      Cover required:      Single      Family of 2      Family of 2+

If you require family cover, please list your dependant(s) name(s)

Name \_\_\_\_\_ Gender:      Male      Female      Date of birth \_\_\_\_\_

Name \_\_\_\_\_ Gender:      Male      Female      Date of birth \_\_\_\_\_

Name \_\_\_\_\_ Gender:      Male      Female      Date of birth \_\_\_\_\_

## Educational background

Name of highest qualification: \_\_\_\_\_

Name of institution/ year completed: \_\_\_\_\_

English Language Proficiency – score and date of test (i.e. IELTS, PTE (academic), TOEFL, others): \_\_\_\_\_

## Further study in Australia

What will you do when you finish your English course?

University Course

Business or other Vocational Course

Travel      Return Home

Other \_\_\_\_\_

If you are going on to further study:

Course Applied for: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Course Commencement Date: \_\_\_\_\_

### TOTAL FEES – Please complete

Enrolment Fee      \$ \_\_\_\_\_

Tuition Fee (1)      \$ \_\_\_\_\_

Tuition Fee (2)      \$ \_\_\_\_\_

Tuition Fee (3)      \$ \_\_\_\_\_

OSHC      \$ \_\_\_\_\_

Material Fee      \$ \_\_\_\_\_

Airport Pick-up      \$ \_\_\_\_\_

Accom. Placement      \$ \_\_\_\_\_

Accommodation      \$ \_\_\_\_\_

TOTAL      \$ \_\_\_\_\_

## Enrolment Terms and Conditions (please read carefully)

If ELSIS offers you a position in its courses the offer will carry a number of conditions. These conditions come from our obligations under Australian laws and regulations, and are designed to protect your rights and the quality of education you receive as an international student. They are also designed to make sure you meet the requirements of your visa.

They cover fees and charges, non-commencement, cancellation of enrolment and change of provider, attendance and academic performance requirements, complaints and appeals and visa conditions. They also cover its International Student Refund Policy and Procedure.

**Before you sign and submit this form you must read and accept these conditions. They can be found on the ELSIS Website at <http://elsis.edu.au/enrol/conditions-of-acceptance/>**

## International student refund policy table (please read carefully)

| ELSIS REFUNDS POLICY, PROCEDURES AND ACTIONS: Student Guide  |  |
|--|--|
| Schedule A, Visa Issues: Visa Application Rejection or Processing Delay; Visa Cancellation or Breach; Change of Visa Status  |  |
| Situation  | Refund   |
| Student's visa application is rejected. (We will need to sight a verified letter from the Australian Embassy/Consulate rejecting the application).   | Full Refund: Tuition Fees * for cancelled course/s<br>Full Refund: OSHC Fee.   |
| Student withdraws their visa application on request from ECA.  | Full Refund: Tuition Fees* for cancelled course/s<br>Full Refund: OSHC Fee.  |
| Student cannot start their course on time because the Visa Application processing is delayed by circumstances beyond the student's control.  | No Refund: ECA will defer enrolment and provide new documentation for the next Commencement Date if Application for Deferral of Enrolment is submitted.  |
| Student's visa is cancelled because they fail to comply with enrolment conditions or breach their visa conditions.   | No Refund of Unspent Tuition and Materials Fees for current course and any subsequent package course for which fees have been pre-paid.<br>No Refund: OSHC Fee.  |
| Schedule B, Provider Default: ELSIS Fails to Start the Agreed Course or is Unable to Deliver it in Full  |  |
| Situation  | Refund   |
| ECA cancels a course and does not offer an equivalent alternative course at no extra cost.   | Full Refund: Tuition Fees *<br>Full Refund: OSHC Fee.  |
| ECA Cancels the Agreed Course but offers an alternative equivalent course at no extra cost to the student. Student chooses to Accept the offer of the alternative course.  | No Refund: Student issued LoO for the alternative course. The pre-paid Tuition Fees will be fully refunded and the student will be invoiced for the alternative course fees, or on the student's request, the pre-paid fees will be transferred from discontinued course to alternative course.<br>Student issued CoE for the equivalent alternative course. |
| ECA Cancels the Agreed Course but offers an equivalent alternative course at no extra cost to the student. Student Rejects Offer. Student chooses to pursue an alternative course with another provider.                 | No Refund of Unspent Tuition Fees for current course and any subsequent package course for which fees have been pre-paid, subject to Appeal.   |
| Schedule C, Student Default: Course Withdrawal/Release Package Program Courses   |  |
| Situation  | Refund   |
| Cancellation/Withdrawal before or after the Commencement Date of a course which is part of a package program.  | No Refund: Paid Course Tuition and Non-tuition Fees for the course withdrawn from and any subsequent package courses.<br>Full Refund: OSHC Fee if withdrawal is before course commencement date.<br>No Refund: OSHC Fee if withdrawal is after course commencement date.   |
| Cancellation of CoE and Reporting for breach of student visa conditions, conditions of enrolment and/or National Standards (Unsatisfactory Attendance, Unsatisfactory Academic Progress, Non-payment of Fees, etc.)      | No Refund: Paid Course Tuition and Non-tuition Fees for the course withdrawn from and any subsequent package courses.<br>No Refund: OSHC Fee.  |
| Cancellation/Withdrawal due to demonstrated Compassionate and/or Compelling Circumstances, and approved by ELSIS.  | Full Refund (if withdrawal is before course start date): Tuition Fees *<br>Part Refund: Unspent Tuition Fees for current course at time of withdrawal if withdrawal is after course commencement date.<br>Full Refund: OSHC Fee if withdrawal is before course commencement date.<br>No Refund: OSHC Fee if withdrawal is after course commencement date.    |
| Schedule D, Student Default: Course Withdrawal/Release Non-Package Courses   |  |
| Situation  | Refund   |
| Cancellation/Withdrawal more than 8 weeks (56 days) before the commencement date for a non-package course CoE.   | Full Refund: Tuition Fees *<br>Full Refund: Materials Fee and OSHC Fee.  |
| Cancellation/Withdrawal more than 4 weeks (28 days) but less than 8 weeks before the commencement date for a non-package course CoE.   | 75% Refund: Tuition Fees *<br>Full Refund: Materials Fee and OSHC Fee.   |
| Cancellation/Withdrawal more than 2 weeks (14 days) but less than 4 weeks before the commencement date for a non-package course CoE.   | 50% Refund: Tuition Fees *<br>Full Refund: Materials Fee and OSHC Fee.   |
| Cancellation/Withdrawal less than 2 weeks (14 days) before initial course start date or after the official course commencement date.   | No Refund: Tuition Fees OR CoE Security Deposit & Materials Fee<br>Full Refund: OSHC Fee if cancellation is before official commencement date.<br>No Refund: OSHC Fee if cancellation is after official commencement date.   |
| Cancellation of CoE and Reporting for breach of student visa conditions, conditions of enrolment and/or National Code Standards (Unsatisfactory Attendance, Unsatisfactory Academic Progress, Non-payment of Fees, etc.) | No Refund: Tuition Fees OR CoE Security Deposit & Materials Fee.<br>No Refund: OSHC Fee.   |
| Cancellation/Withdrawal due to demonstrated Compassionate and/or Compelling Circumstances.   | Full Refund (if withdrawal is before course commencement date): Tuition Fees *<br>Part Refund (if withdrawal is after course commencement date): Unspent Tuition Fees for course at time of withdrawal.<br>Full Refund: OSHC Fee if withdrawal is before course commencement date.<br>No Refund: OSHC Fee if withdrawal is after course commencement date.   |

## Student declaration

I agree to abide by the above POLICIES, TERMS AND CONDITIONS.

Signature

Print Name

Date

Level 2, 545 Kent Street, Sydney NSW 2000 CRICOS Provider Code 02644C  
Telephone: 02 8766 3500 | [www.elsis.edu.au](http://www.elsis.edu.au) | email: [apply@elsis.edu.au](mailto:apply@elsis.edu.au)

Level 1, 160 Sussex Street, Sydney NSW 2000 CRICOS Provider Code 02644C  
Telephone: 02 8265 3200 | [www.elsis.edu.au](http://www.elsis.edu.au) | email: [apply@elsis.edu.au](mailto:apply@elsis.edu.au)

Level 7, 399 Lonsdale Street, Melbourne VIC 3000 CRICOS Provider Code: 02644C  
Telephone: 03 9603 5333 | [www.elsis.edu.au](http://www.elsis.edu.au) | email: [apply@elsis.edu.au](mailto:apply@elsis.edu.au)

Level 1, 126 Margaret Street, Brisbane QLD 4000 CRICOS Provider Code: 02644C  
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